

Lobo Club Meeting Minutes

July 10, 2017

Meeting called to order at 6:35 by Brett Bechtel.

Board Member Attendees: Brett Bechtel – President, James Tambur – Vice-President, Callie Raymond – Secretary, Angela Gonzales - Concessions, Dottie Armstrong – Co-Concessions, Daphne Tenorio – Merchandise (resigned this meeting), Alice Felch – Treasurer, Yvette Lucero – Parliamentarian, Kimberly Fitzgerald – Membership, Lexi Lugo – Co-Membership, Maryam Barrera (proposed new co-merchandise coordinator)

Minutes:

- Daphne motioned to approve June minutes and Lexi seconded the motion.

Financials:

- June ending balance was \$43,656.51.
- There is \$30,000 in reserves for the Athletic Department distribution and \$2,250 for scholarships.
- Daphne motioned to approve the June financial report with Angela seconding.
- We have not been paying sales tax on merchandise sales. Alice is going to fill out the form to apply to do the filing. We can adjust our prices to include sales tax.

Coach Kirkland Update:

- Coach Kirkland showed the new logo designs.
- 11 new football coaches
- 2 new baseball coaches
- 2 new volleyball coaches
- Coach Whitten resigned, will be interviewing for that position.
- New golf coach
- Will be spreading word with pamphlets for Back the Pack.
- Lobo kickoff will include band playing, introduce football, volleyball, cross country.
- Coach Kirkland will be approving all merchandise coaches put out. He wants Lobo Club to be creative and make shirts for each sport, football, volleyball and cross country to start.
- Athletic periods will change to make it easier to switch classes for different sports.

Sport Sub-Committees:

- Sub-committees can be formed for each sport and those parents can coordinate their own off campus fundraisers, run through Lobo Club but the proceeds will directly benefit that specific sport. The 15% for Lobo Club will be deducted from the proceeds.
- Callie made motion to implement individual sport sub-committees with Angela seconding the motion.

Insurance:

- Brett got estimates for different coverages. He will email and we can review for the next meeting.

Merchandise:

- All Lobo Club merchandise was moved to the football concession stand.
- We discussed the rebranding and noted that we will need to have merchandise available by the July 31st mandatory parent meeting.
- Brett said he has a contact that guarantees to beat any other merchandise estimates we get.
- Callie motioned to approve the bid from River City for shirts and hats for \$2600 and Dottie seconded the motion.
- We discussed last meeting possibly purchasing a merchandise trailer but after discussing with Betsy Russell, Brett said we would not be able to insure the trailer. As an alternative, we will get quotes for a canopy. Both Brett and Alice's husband are working on quotes. Once quotes are received, an email will be sent out to approve the quotes to try to get the canopy before Lobo Kickoff on 8/12.

- Buying a vinyl decal cutter for Lobo Club was discussed. Custom decals could be created on the spot at a merchandise table. We decided to try to find someone who already owns a vinyl decal cutter who will volunteer to help us do a test run to see if they will sell.

Concessions:

- Callie will type up letter for Angela and Dottie to get put on Sams Club account.
- The football concession will need to be fully stocked for Lobo Kickoff on 8/12 to include plenty of drinks.
- Angela and Dottie will get together to discuss ordering from Coca Cola.

Membership:

- Callie will send Kimberley the email login info for lobo club and the membership spreadsheet.
- Callie made the membership form updates from last meeting and will put the new form on www.lobonation.com.
- Free item for first 100 members to sign up at Back the Pack night: t-shirt, decal or bag.

Roundtable:

- There is a booster club training on 8/1 that we are required to attend as board members.

The next meeting will be Monday, August 14th at 6:30. Alice motioned to adjourn the meeting and Yvette seconded. Meeting adjourned at 8:20.