

Lobo Club Meeting Minutes

June 12, 2017

Meeting called to order at 6:35 by Brett Bechtel.

Board Member Attendees: Brett Bechtel – President, James Tambur – Vice-President, Callie Raymond – Secretary, Angela Gonzales - Concessions, Angie Nunez – former Merchandise, Adrian Avalos – new Merchandise, Lole Nunez – former Treasurer, Alice Felch – new Treasurer, Yvette Lucero - Parliamentarian

Minutes:

- Angie motioned to approve May minutes and Alice seconded the motion.

Financials:

- May ending balance was \$43,657.71.
- Alice motioned to approve the May financial report with Alice seconding.
- The total distribution for the 2016-2017 school year to athletics computed to \$29,352.87.
- We discussed the money remaining after the athletics distribution, which is more than it has been in the past, and how we may be spending more than usual on merchandise due to rebranding.
- Callie moved that we distribute \$30,000 to athletics and Angie seconded the motion.
- Two new board members will need to be added as signees to the Lobo Club bank account at GEFCU: Treasurer Alice Felch and President Brett Bechtel. Former treasurer, Lole Nunez, will be removed. Secretary Callie Raymond and Vice-President James Tambur will remain as signees on the account.

Merchandise:

- All merchandise is in the Lehman storage room but will be moved to the football concession stand.
- We discussed the rebranding and noted that we will need to have merchandise available by the July 31st mandatory parent meeting.
- Brett said he has a contact that guarantees to beat any other merchandise estimates we get.

Concessions:

- Callie motioned to consider leftover concession drinks as a donation to the athletic department and Alice seconded the motion.
- We discussed division of concession coordinator duties to possibly have one person shop and the other person assist with getting volunteers for concessions and training concession coordinators. This topic was tabled until the next meeting.
- We will consider doing tea for outside concessions this next year and reducing popcorn pricing from \$2 to \$1.
- We discussed the importance of getting coaches to be more involved in getting concession coordinators for each sport.
- Angela Gonzales and possibly Dottie Armstrong, the new concession coordinators, will need to be put on the Sam's Club account.

Membership:

- The following changes to the membership form were motioned to be approved by Yvette with Alice seconding: 1) Remove three bottom dollar amounts from the form (\$100, \$150 and \$500), 2) Change volunteer opportunities to a bulleted list rather than boxes for the member to check, 3) Change membership contact name from Angela Gonzales to Kimberly Fitzgerald. **Callie** will make these changes.

Roundtable:

- James looked at the AIM website for booster club insurance and the \$240 insurance is the basic policy. It would require that someone who does not write checks to review and sign-off on the financial statement each month. We will wait until July to look at getting insurance for next fiscal year through AIM.
- **James** will email the insurance info to the board member.
- **Brett** will create a Facebook page for Lobo Club.
- **Brett** will request two tables for the July 31st Back the Pack Night, one for membership and one for merchandise.

- We decided that we do not need a webmaster position at this time.
- Angela Gonzales asked about Lobo Club supporting a baseball fundraiser over the summer. It was decided we would table the discussion and **Brett** would check with Coach Robinson for more details.
- Lobo Club members should be thinking about fundraising ideas.
- We had previously discussed trying to encourage more volunteering by requiring volunteer hours for scholarship consideration. We decided to hold off on this and see what kind of volunteer support we get this year.

The next meeting will be Monday, July 10th at 6:30. Alice motioned to adjourn the meeting and Yvette seconded. Meeting adjourned at 8:20.